



Holderness Academy
& Sixth Form College



THE CONSORTIUM
ACADEMY TRUST

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18th July 2024

Dear Student,

RE: GCSE Results Day

GCSE results day is scheduled for **Thursday 22nd August 2024**. The results will be available for collection from the Main Hall between **9am – 10.30am**. Please use the canteen entrance next to the bus park. There will be staff present on the day to direct you to the collection point.

Students must collect their results in person. However, if you would like a parent or other family member to collect your results on your behalf, you must give them your signed permission (a separate document is attached – Collection Permission). The person collecting your exam results will be required to produce a form of photographic identification (i.e., driving license/passport) and the signed permission to enable us to release the exam results.

If you are unable to personally collect your results, **results will be emailed to you after 10.30am**. To comply with GDPR, your results will be sent to your school email address. If your parents wish to receive a copy of your results, then you need to inform the school that you give your permission for this to happen. You can do this by emailing exams@holderness.academy from your school email account with the following statement:

“I give my permission for my parent/carer (insert name) to also receive the email containing my examination results. Please can you send that email to {insert parent email address}”

Appeals

If you would like to appeal your grade, you can do so only on one of these four grounds:

1. You think we have made an administrative error: an example of this would be us sending the wrong grade to the awarding body.
2. You think we have made a procedural error: this means we have not properly followed our own process, as approved by the exam board.
3. You think the academic judgement on the selection of evidence was unreasonable: you think the evidence used to grade you was not reasonable.
4. You think the academic judgement on the grade you were given was unreasonable.

The appeals process is carried out in two stages; a centre review where Holderness Academy will check whether a procedural or an administrative error has been made, then an awarding organisation appeal where the exam board will check if any errors (as above) have been made, or whether Holderness Academy has been ‘unreasonable’ in the determination of your grade.

It is important to be aware that appealing your result will have one of three outcomes; the final grade goes up, the final grade stays the same, or the final grade goes down. Whichever the outcome, students will only be able to keep the updated result.

The deadline for submitting a centre review is the 19th September 2024; and the deadline for submitting an awarding organisation appeal is the 26th September 2024. There are two separate documents, Appendix A and Appendix B attached, that you must fill out and send back to exams@holderness.academy. **Please do not email these documents to your teacher.**

If you have any further questions relating to this matter, please do not hesitate to contact our exams team via email at exams@holderness.academy. We look forward to seeing you on results day.

Yours sincerely,



Mr M Gent
Assistant Headteacher - Data, Assessment & Outcomes